**Liberty Blue Jay Band Booster Meeting Minutes**

**August 8, 2022 7:00 pm**

Attendance and Introductions:

Board members:

President- Michelle Findlay

Vice President- Megan Caudle

 Treasurer- Maggie Smith

Secretary- Sarah Phillips

Attendance:

Coleen Horowitz, Meghan Jansen, Bryna Ericksen, Trent Ericksen, Dan Trefel, Theresa Brier, Chris Witt, Angela Witt, Nathan Jump, Melissa Jump, Kelley Owen, Melanie Linderer, Eddie Owen, Brittany True, Michelle Findlay, Megan Caudle, Maggie Smith, Sarah Phillips

Role of Band Boosters:

* We are a nonprofit, 501c3 organization that provides financial support to the LHS band program.
* Separate from LHS PTA, Boosters are their own organization. Funds directly used for band.
* Funds gained through fundraising events.
* Goal to create a fun and enjoyable atmosphere for band kids.
* Booster meetings are 2nd Monday of each month at 7pm.

Band Camp Recap:

* Thank you to all parents for donations and support
	+ Different snacks provided each day after camp, donations from parents
	+ Chik-fil-a was a hit
* Parent performance night rescheduled to Thursday, September 1st at 7:30
	+ Hot dog meal for students and families after.
		- Supplies already purchased and stored for rescheduled night.
	+ Volunteers needed to help prep food.
	+ If weather is bad, event will be moved inside.

Car Wash Fundraiser:

* Saturday, August 13th from 8:30-12:30
* 4 locations- Price Chopper North, Alexander Doniphan School, Sutherlands, Mi Hacienda
* Parent leaders- Dianne Heil, Matt Fuhrman, Megan Caudle, Sarah Phillips/Melanie Linderer
	+ Flier email stated which band section at which location
* Section that earns the most gets a pizza party.
* Support needed:
	+ Sign up genius to donate supplies for each band section
* Income
	+ Square Reader allows us to take donations by credit card
	+ QR code for venmo
	+ Checks made to *Liberty Blue Jay Band Boosters*
* Flyer:
	+ Add QR code to it so people can simply donate
	+ Update date & Booster name for checks being written

Band Swag

* First order from Show me Logos
	+ Should be here around 1st week of school
		- Shipped to school, band directors will organize and pass out to students
* Ideas for new merchandise for next order
	+ Stocking cap
	+ Warmer gear for fall
	+ Band Directors will hold a vote in band for students and send a google survey to parents for more ideas

Website and Social Media updates

* Thank you to Theresa Brier for setting up and maintaining Facebook page and booster tab on website.
* Setting up Twitter and Instagram pages
	+ Trying to get all the websites linked
* Booster Tab on Band Page is a work in progress but does have good information
* All booster meeting minutes will be posted on webpage
* Suggestion: Post activities as a Facebook event so they can easily be added to calendars
* Student leaders have a band Instagram post
	+ Tends to have some pictures
	+ Blue Jay Pride Band

Senior Night Events

* Carrie Duncan and Angela Witt will help coordinate.
	+ Other volunteers needed
* 2 events
	+ Fall event: October 21st football game
	+ Spring concert event: date TBD
	+ Past ideas
		- Fleece blankets embroidered with student name, year & band logo
			* Purchased from Mom of Three or possibly Happy Time
		- Eileen’s cookies, misc selection
		- Flowers for students from Hyvee
		- Introduce each senior?
			* Directors will send out a questionnaire for students to fill out about themselves
	+ If income is low we can ask for donations
* Senior band photos/banners updates- all seniors will have one
	+ New tradition
		- Hung outside band room, possibly at football games

Band Booster Funds

* Funds higher than normal due to cancelled England Trip
* Will purchase:
	+ Frontline Instructor
	+ Sound Designer
	+ Brass Ensemble Commissioned Piece
	+ Show Shirts
	+ Recruiting merchandise
	+ New keyboard for frontline
* Considering purchasing:
	+ A customized band trailer
* Donations will be requested for:
	+ Snacks after Fall Fest Parade
	+ Assistance with meals at Competitions, All District, and Solo & Ensemble
	+ Donations:
		- Sign up for specific food items requested
		- Link to simply donate cash

Fundraising opportunities

* Looking to create a committee/group to focus on fundraising
* Ideas:
	+ Annual calendar with monthly opportunities
	+ Mostly in spring/summer, outside marching band
	+ Royals concessions
		- Potentially $130/person helping/night
	+ Gift Cards online, company donates portion to band
	+ Amazon Smile
	+ Restaurant Nights
	+ Some companies match donations
	+ Jazz and Java donations - start now
		- Made over $4000 last year
* Suggestions:
	+ Concession stand/bake sale at All District?
	+ Parking at Chiefs stadium? 4-5 hrs directing traffic
		- Potential for lots of money, but has an age restriction
		- During fall
		- Liberty TSA club has done it, check with them (Technology Student Association)
	+ Trivia Night
	+ Mouse Races w/spaghetti dinner & silent auction
		- May not be an option since Baseball already does it
	+ 50/50 raffles (already done by girls basketball at football games)
	+ Announcements (like at Competitions) at the Football games?
		- People pay a small fee to have something announced
	+ Find a band sponsor
* Volunteers:
	+ Diane Heil
	+ Megan Caudle
	+ Mayella Esser
	+ Chris Witt

Student accounts/scholarship development update:

* Band boosters have general funds, but also provide individual student fundraising opportunities
	+ Student accounts for money earned above and beyond by student
		- Use for dues, uniform expenses, lessons, band trips, etc
		- Working toward letting students roll any extra money toward sibling or toward a band scholarship for others
* Updating policies to be included in bylaws
	+ Need a clear policy
	+ Need a clear paper trail and not just individuals contacting the treasurer
	+ Boosters keep a separate, detailed log outside of the single ledger line on booster budget
* Need to update students on who has money in funds
	+ Before 1st band trip payment so they can use those funds toward the trip
* Will review in more detail at next meeting

Financial Update:

* Maggie gave the Seniors their student account amounts, heard back from 10 of them
* End of July 2022
	+ General funds
		- $42,599.68
			* Some has been earmarked for specific items
	+ Student funds
		- $11,778.87
	+ Drum Line
		- $1,901.91

Orlando Trip

* Draft Itinerary on front page of websites
* Upcoming payment date: Sept 14
* Discuss options to transport instruments
	+ How to get students, instruments, luggage & uniforms to Florida
		- Box Truck or 2 small U-hauls to deliver instruments & uniforms?
			* Find volunteer parents who would be willing to drive

Director Updates: Mr. Eddie Owen and Ms. Brittany True

* Band camp was a success
	+ Students are clicking and doing a tremendous job
	+ Pushing through challenges and sticking together
	+ Every year has been different since 2020, hoping this school year is more normal

**Upcoming Items:**

* Develop budget/action plan for the year
* Student accounts/scholarship
* Google account/file storage options
* Review of 501c3 documentation
* Clean and organize Z basement- any volunteers?
	+ 8/18 at 6:00 pm
* Fundraising opportunities
* Evaluate customized trailer for band equipment
* Recruiting logo items
* Orlando trip

**Upcoming events:**

* Blue Jay Nation Kick Off Night
	+ Tuesday, August 30th -band performs at 7:00 pm
* Parent Performance Night
	+ Thursday, September 1st at 7:30 pm
* Next meeting:
	+ Monday, September 12th at 7:00 pm
* Football games:
	+ September 2nd
	+ September 23rd
	+ September 30th
	+ October 7th
	+ October 21st (senior night)
	+ Playoff dates as needed (10/28, 11/4, 11/11, 11/18, and 12/3 or 12/10- State)
* LHS Band Competitions:
	+ October 8th (Lee’s Summit North)
	+ October 15th (Cameron)
* Fall Festival weekend:
	+ Parade- September 24th am
	+ LHS/LNHS clinic- September 24th in afternoon/evening. Will need volunteers to help with dinner
* All District Competition
	+ November 5th
	+ Hosted at LHS- need volunteers for check-in, room monitors, and food for judges’ lounge
* Orlando Trip:
	+ March 20th-25th
	+ Currently 73 students and 12 adults signed up
	+ Evaluate options to transport equipment/uniforms/luggage
* Solo and Ensemble
	+ March 31st- April 1st
	+ Hosted at LHS- need volunteers for check-in, room monitors, and food for judges’ lounge
* Jazz & Java- annual fundraiser event
	+ Save the Date- Saturday, April 15th
	+ Black Box and The View spaces at LHS reserved for use
	+ Megan Caudle and Mayella Esser will coordinate